

SELLINDGE PARISH COUNCIL - MINUTES | 2021

MINUTES OF THE COUNCIL MEETING OF THE ABOVE PARISH COUNCIL HELD ON TUESDAY 10th AUGUST IN THE DURLING VILLAGE HALL STARTING AT 6.30PM

57/21 To Record those Present and list any Apologies

Those present, Councillors; S Bull – Chairman, J Tritton, L Powell, C Brace, N Fursdon, R Bristow, D Haining.

58/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none reported

59/21 To Note and agree the minutes of the Meeting held in July

Having been previously circulated the Minutes were agreed and signed as a true record.

60/21 Open Session

For member of the public to ask questions on items on the agenda.

(This item will last for 15 minutes, unless extended by the chairman)

61/21 To hear reports from

- a) Cllr J Hollingsbee – gave a verbal report.
- b) Cllr S Carey- sent her apologies so there was no report.

62/21 Planning

To consider the following applications and agree comments

- 1) To note decisions made by the District Council
There were none to note.
- 2) To note the following applications and agree any comments
There were none to comment on.

63/21 Finance

- a) To note & agree the following invoices and payments

Name	Reason	Amount	Chq No/other payment method
Various	Staff Pay and other costs	£2,755.82	Bacs 30/07/2021 6456767
Microshade	Invoice 14437	£156.42	Bacs 23/07/2021 6297318
KALC	Annual Subscription, Invoice 8091	£679.92	Bacs 23/07/2021 6297279
S Bull	Reimbursement for mower Budget of £800	£765.00	Bacs 06/07/2021 5977288
KALC	Event 1245644694201	£42.00	Bacs 06/07/2021 5977425
J. Hickinbotham	Replacement office computer	£300.00	Bacs 06/07/2021 5977262
Mannington's	Invoice 2116	£192.00	Bacs 03/08/2021

			6532264
L Hedley	Reimbursement. Jubilee Garden compost	£20.97	Bacs 03/08/2021 6532103
Hopkins Ltd	Jan – Dec 2021 monthly checks	£226.80	Bacs 03/08/2021 6532189

- b) To note/adopt the report from the internal auditor
- The report arrived late during the afternoon, and was circulated prior to the meeting.
 - Members had read the report and **agreed to adopt it.**
 - The Clerk stated that she was surprised about the comment that the PC had not considered the previous year’s report when she remembered it had been debated.
- c) To note the adjustment on the 2021
 The Clerk explained that due to an error in inputting information on the accounts (Rialtas) programme it had given an incorrect end of year figure. The internal auditor had noted this and with help from Rialtas staff was corrected. Following advice from the internal audit the figures were adjusted on the AGAR before being sent to Littlejohn, the external auditor. The adjusted figures were **noted**.
- d) To consider placing a dog poop bag dispenser on the village green & agree any actions
 The Chairman, had obtained quotes, after a brief debate this was **accepted**, £79.00 for the dispenser, and £45.80 for 1600 bags.
- e) To consider purchasing a second Citrix license
 This was thought to be a good idea, in principle, and the Clerk was asked to find out what the costs would be.

64/21 Correspondence

The Clerk reported that items of correspondence had been discussed elsewhere on the agenda. This included planning and finance items. Other emails received were forwarded as received by the Clerk. These included items from central government of Covid-19.

65/21 To discuss the replies from Councillors to the Chairman’s request for newsletter improvement.

One councillor had brought along a copy of St Stephen – not in Kent. Also a copy of the Lyminge Newsletter. A debate took place regarding to have a printed copy restarted or remain on-line, as had been the case during the Covid 19 pandemic lockdown, it was **agreed** that Cllr Bristow would produce a survey to gain residents opinion.

66/21 Matters of General Interest

(this is for Councillors to raise issues which do not require a decision or for items for the next agenda)
 None were noted

67/21 Date of Next Meeting & Close

The next meeting will be on 14th September, there being no further business the meeting closed at 9.10pm