

**A MEETING OF THE ABOVE COMMITTEE WAS HELD ON
FRIDAY 25TH MARCH,
IN THE PARISH COUNCIL OFFICE AT 6.30PM**

F18/22 To list those Present and note Apologies.

Present: Cllr S Parish (Chair), Cllr S Bull, Cllr J Tritton, also present were the Clerk and Assistant Clerk

Apologies and Accepted: Cllr N Fursdon

F19/22 To record any Declarations of Interest.

None were declared.

F20/22 To agree and sign the Minutes of the 25th February Meeting.

Having been previously circulated the minutes were agreed and signed as a true record.

F21/22 Finance

a) To consider/agree the following invoices

Payments agreed as circulated/ as detailed below:

Sellindge V/hall	Invoice number 22/18	£204.66	Bacs 22/03/2022 11866588
	Invoices 21/03,04 & 21/05	£256.41	Bacs 22/03/2022 11866738
Various	Staff pay for March and Costs	£3,773.23	Bacs 29/03/2022
Vision ICT	Invoice 14413 Biennial .gov fee	£78.00	Bacs 29/03/2022 12070104
	Invoice 14351 Website support & hosted emails	£301.20	Bacs 29/03/2022 12069949
Stan Bull	Reimbursement for petrol/oil for mowers. & Dog poo bags	£210.17	Bacs 29/03/2022 12071620
Cleverley & Spencer	Granite memorial for Jubilee	£120.00	Bacs 29/03/2022 120773351

b) To note reconciliation for February

The reconciliation was deferred to next month..

c) To update Council Parish Rooms

The Clerk advised a meeting took place on 23rd March where our position and vision for the rooms was given and the need to amend initial contract provided, it does not currently fit the lease as required.

F22/22 Planning

a) To note any decisions received.

Application Number	Address	Decision
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22/0126/FH	Robrae, Main Road	Refused
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b) To consider /comment on application/s received.

Application Number	Address	Decision
22/0455/FH	23 Swan Lane	No Objection / Support

F23/22 Queens Jubilee

To consider and agree any further arrangements

Noted: Village Hall available and booked for Friday 3rd June and so there is access to toilet facilities even from the Leas

Agreed: to do Friday 3rd June, only and combine all into one day.

Discussed Draft Schedule of events:

- 1-2pm - Unveiling of clock Leas
 - Races/Fancy dress or similar to be considered to be organised
- Continue to Village Hall where:*
- 4pm - Sandwiches /Jelly / Cake etc. available from approx. 4pm in the hall
 - Ice-cream van to be booked to join in Village Hall Car Park – time to be determined
 - Bouncy Castle staffed – to be booked on green between village hall and parish office (resolves height restriction issue in hall) – time to be confirmed
 - Band from 6/6.30 until 8pm – Cllr S Bull looking into band options
 - Bunting – to be ordered

F24/22 Matters of general interest

The following were issues highlighted by councillors:

- Lorries when turn out of Otterpool Quarry – turn through village, needs to be considered
- The Clerk stated that the Road Sign re Otterpool Quarry has arrow pointing both ways – The Clerk to attend the District development meeting when this application is considered
- Dog Poo on The Leas has recently increased
- Leas Open Spaces register, regarding anti-social issue – currently awaiting response expected May – Clerk to update in due course

F25/22 Parish Councillor Promotion

To discuss and consider next steps/actions

After a discussion it was agreed that a Communications Working Group (CWG) of Cllr Bull, Cllr Parish, Cllr Tritton, the Clerk, Jason and the Assistant Clerk would be set up as subcommittee of the Finance and General Purposes Committee to consider best approach to take forward the following

- including agenda footer note regarding new Councillors,
- Bulletin and or mailshot to new homes,
- website additional meeting information on current website pages and new website pages.
- Meetings agreed to be 2.30pm in the Parish Council office on 1st April and 15th April for a view for this to be brought to next F&GP 29th.

F26/22 Date of Next meeting and Close.

The meeting closed at 19:58.

The next date for the Finance and General Purposes Committee is 29th April 2022.