

**MINUTES OF THE ANNUAL COUNCIL MEETING OF THE  
ABOVE PARISH COUNCIL HELD ON  
TUESDAY 14<sup>TH</sup> MAY IN THE DURLING HALL,  
STARTING AT 6.30PM**

**042/24 To Elect A Chairman**

Cllr S Parish, stated he was happy to continue, but would welcome any other nominations, none were forthcoming and being the only nomination, he was duly elected as Chairman until May 2025. He will sign the declaration at a later date.

**043/24 To Record those Present and list any Apologies.**

Those Present: Councillors, S Parish, J Tritton, S Instance, K Gipson, L Cronin, N Fursdon  
Also present were District Cllrs E Martin and J Hollingsbee, KCC Cllr S Carey, 3 members of the public and the PC Clerk.

**Apologies** were received from G Worthy and D Haining and were accepted.

**044/24 To Declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

There were none declared.

**045/24 Minutes of the April Meeting.**

Having been previously circulated were agreed and signed as a true record.

**046/24 To Consider the structure of the Council**

- a) To Consider/agree membership of the following
  - Planning Committee
  - Finance Committee
  - Staffing Committee
  - Events & Communications Committee or working group

Report 046/24a, it was adopted and noted that if required both the membership and the actual Committees could be reviewed and adjustment made.

- b) To change the way in which the public can raise issues with the Council  
See report 046/24b having been previously circulated was briefly debated it was considered that this can be reviewed.

**047/24 Open Session**

- The Clerk replied that the Section 106 money is diarized by the DC to be sent around the middle of June.
- With regards to the maintenance of The Lees, the PC is using machinery loaned by one of the Cllrs.
- As mentioned on many previous occasions there is no confirmed programme for works until the Ground staff actually start to work on the area and see what is required and how long things will take.

**048/24 District and County Councillors reports**

- a) Cllr S Carey – the report will be placed on the website
- b) Cllr J Hollingsbee – the report will be placed on the website
- c) Cllr E Martin – Cllr Martin highlighted issues from her Annual report, her monthly report will be placed on the website, with the monthly report going on later in the month.

**049/24 Finance**

The Clerk handed out the list of payments and the chairman gave a short time for Cllrs to read them, after which they were agreed unanimously.

| Name          | Reason   | Gross Amount |
|---------------|--|--------------|
| Ebay          | 5L Petrol Fuel Jerry Can Car Spout Nozzle<br>Lawnmower Van RED                     | £7.95        |
| Ebay          | 20L Portable American Fuel Oil Petrol Diesel Storage<br>Can Jerry - ARMY GREEN     | £22.90       |
| Ebay          | 10L Green Plastic Jerry Can, Flexible Spout, Fuel<br>Container, Petrol, Diesel Oil | £11.95       |
| Ebay          | Rolson Hand Trowel and Fork  | £12.08       |
| Ebay          | Stihl Strimmer Cord  | £35.00       |
| Ebay          | Keep Dogs on Lead notices  | £72.90       |
| Ebay          | 4ft LED Rear Tail Stop light indicator board                                       | £28.91       |
| Ebay          | Roseclear £9.99<br>Motamec Jerry can £38.95<br>Plus P&P £2.95                      | £51.89       |
| E. Kent Media | Invoice 1436<br>Snippets   | £420.00      |
| KALC          | Annual Membership  | £932.58      |
|               | Invoice 6935739789<br>L Cronin Training  | £84.00       |
|               | Invoice 7102220329<br>G Worthy Training  | £84.00       |

**050/24 Policies and Procedures**

To Review and agree

- a) Standing Orders
- b) Finance regulations
- c) Schedule of Delegation

With the exception of the Finance Regulations the Standing orders and the Schedule of Delegation were noted and adopted.

The Chairman explained that NALC have just completed an update, so the new Model Finance Regulations will be considered at a later date.

**051/24 Planning**

a) To note the decisions as listed

|            |  |  |
|------------|--|--|
| 24/0112/FH | 13 Swan Lane, Sellindge, Ashford, TN25 6EP                   | Replacement of existing rear extension with the addition of a pitch roof Granted   |
| 24/0228/FH | 8 Lourdes Manor Close, Sellindge, Ashford, TN25 6BU          | Single storey side & rear extension Granted  |
| 21/2155/FH | Otterpool Quarry, Ashford Road, Sellindge, Ashford, TN25 6DA | Temporary planning permission for up to 3 years for the parking and stationing of 24no. HGV's and 10no. vehicle parking, with the temporary stationing of ancillary facilities, including portacabins, toilets, showers, office and breakout facilities and a fuel tank. Withdrawn |

The above was noted.

b) To note the applications made and to agree any comments

Cllr Fursdon sent a report to Members regarding the Gladman application/s the contents of which was **fully supported**. This report will be placed on the website.

**052/24 Correspondence and Updates**

The report was noted and has been updated, this will be placed on the website.

**053/24 Matters of General interest**

For Councillors to highlight any issues, or for items on the next agenda

- The Chairman reminded everyone of the Annual Parish Meeting on 28<sup>th</sup>.
- Committee members will be contacted by the Clerk to arrange the first of each committee meeting.

**054/24 Date of next council meeting and close**

The next Council meeting will be on June 11<sup>th</sup>.