

**MINUTES OF THE ABOVE PARISH COUNCIL
HELD ON TUESDAY THE 14TH JANUARY
IN THE DURLING HALL STARTING AT 6.30PM**

**A MINUTE'S SILENCE TOOK PLACE
IN MEMORY OF STANLEY (PIP) BULL**

01/25 To Record those Present and list any Apologies

Those Present: Councillors S Parish – Chairman, K Gipson, S Instance, N Fursdon, L Cronin, G Worthy and D Haining. Also present were one member of the public and the PC Proper Officer (PO).

Apologies; were received from Cllrs E Martin & J Hollingsbee District Councillors and S Carey KCC Cllr. G Worthy stated he would have to leave the meeting early as he needed to be in Ashford at the National Beekeeping meeting, as he chairing the meeting.

02/25 To Declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none declared

03/25 Minutes

To agree and sign the Minutes of The November meeting

- a) Having been previously circulated these were agreed as a true record. They will be signed at a later date, due to there being no internet in the office, and a copy needed to be printed.
(Post meeting note, these were signed on 21st of January)
- b) The Meeting in December was inquorate, so did not take place, although the mince pies and mulled wine was enjoyed.

04/25 To note the minutes of any Committees that have taken place since the November PC meeting

There were no comments to forward to the committees.

05/25 To hear reports from District & County councillors

- a) J Hollingsbee – District Cllr – report circulated
- b) E Martin – District Cllr – no report.
- c) S Carey – County Cllr – her report was read out by the PO and will be circulated.

December reports from District and County Cllrs were circulated and placed on the website & Included in the Newsletter.

Note Cllr Worthy left the meeting at 18.45h

06/25 Public Open Session queries and questions.

Prior to the meeting

None were raised

Raised during the meeting

Member of the public asked when the budget would be agreed and made public. (see below)

Commented on the work with the PO in visiting the new office, a report will be available at the February meeting.

07/25 Finance

a) To note and agree and ratify any payments

i. Payments for the December meeting list. Report No 24/12/01)

The PO had circulated the list to Cllrs to ensure that these were paid, they were agreed or ratified as required.

Name	Reason	Gross Amount	Chq No/other payment	VAT.
Sellindge V/hall	Invoice 24/265 Hire of Hall	£22.00	Bacs	0.0
KALC	Invoice 10154764329 NHP Training	£60.00	Bacs	£10.00
Direct 365	Invoice2017960 Monthly waste collection	£100.04	DD 31/12/2024	£16.67

ii. Payments for the January meeting (Report No. 25/01/01

Having been previously circulated, they were agreed or ratified as required.

Name	Reason	Gross Amount	Chq No/other payment	VAT.
Sellindge V/Hall	Invoice 24/201 Hire of hall Sept	£22.00	Bacs 07/01/2025 39919000	0.0
	Invoice 24/210 Electric	£12.67	Bacs 07/01/2025 39919054	0.0
	Invoice 24/264 Electric Nov	£280.00	Bacs 11/01/2025 40020770	0.0
	Invoice 24/289 Hire of hall Dec	£22.00	Bacs 11/01/2025 40020787	0.0
	Invoice 24/287 Electric	£268.02	Bacs 11/01/2025 40020802	0.0
L Hedley	Reimbursement Replacement laptop	£702.00	Bacs 11/07/2025 40020818	£117.00
	Reimbursement 80 th Dday event 2024	£33.99	bacs	£5.67
Vision ICT	Invoice 19541 Hosted email & admin	£70.01	Bacs Due 31/01/2025	£11.67
S Instance	Reimbursement A1 foam for stand	£22.50	Bacs Paid	

b) To confirm Mr Robbins as the internal auditor for the 2024/25 end of year accounts

This was confirmed unanimously.

08/25 Budget and Precept

To note and agree the recommendation of the F&GP

Due to the current situation in regard to the office, this was deferred.

The chairman of the F&GP reported that there had been 3 budget meetings, and the recommendation to the full council will be NOT to increase the precept request, however although the final amount to be requested will not be raised, there may be changes due to the way in which the District calculates the band 'D' equivalent amounts, this may change the percentage and amount billed by Folkestone and Hythe but the PC has no part in these calculations.

09/25 To note & adopt the report on any updates or communications

- a) Report Number 24/12/02, from the December meeting – the report was noted
- b) Report Number 25/01/02 for the January meeting – the report was noted

10/25 Matters of General Interest

There were none noted.

11/24 To note the date of the next Ordinary Council Meeting & Close

The date of the next ordinary meeting will be on 11th February. There being no further business the meeting closed at 7.30pm.