

## MINUTES OF AN ORDINARY MEETING OF THE ABOVE COMMITTEE OF THE ABOVE PARISH COUNCIL HELD ON FRIDAY 28<sup>th</sup> FEBRUARY IN THE PARISH COUNCIL OFFICE STARTED AT 5.15PM

### **F12/25 To Record those Present and list any Apologies**

Those Present: Councillors; K Gipson – Chairman, S Parish, and G worthy: also present was the Proper Officer (PO) & RFO.

Apologies were received from Cllr S Instance and N Fursdon

### **F13/25 To Declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

None were recorded

### **F14/25 Minutes**

#### a) To note, agree and sign the following:

Draft Minutes of the January committee meeting held on 31<sup>st</sup> January.

Having been previously circulated, these were agreed and signed.

### **F15/25 Finance**

#### a) To note, agree/ratify the payments as listed.

The following was agreed and/or ratified

To	Reason	Gross Amount	Pay method
Rialtas	Invoice 32330 Data input December	£348.00	Bacs 02032025 41412128
Clear Councils	Invoice LC000255 Insurance	£1,276.82	Bacs 16/02/2025 40991881
Terry Baker	Electrical inspection	£270.00	Bacs 06/03/2025
Direct365	Inv. 002071902 Extra weight January	£22.08	DD 16/03/2025
JRB Ltd	Invoice 28036 Dog bags. The Lees	£69.90	Bacs 17/03/2025
Channel Commercials	Invoice 40022835 Van sign writing	£78.00	Bacs 02/03/2025 41412117

### **F16/25 To consider/agree the following quotes**

#### a) Lister Wilder 50 hour 1<sup>st</sup> service – see if required, 27.5 hours use only. The Proper Officer (PO) will investigate the need for this as the first service is recommended at 50 hours.

*(Post meeting note – leave until later in the year, contact at 40 hours to arrange service)*

The village maintenance programme was highlighted, and it was agreed that an updated version would be sent to the Staffing Committee, for further review before being sent to the staff.

## Agenda item F16/25 cont.....

- b) Electrical work after inspection of Office – As the items to be replaced are a health & safety issue it was agreed to go with the work as listed. The PO will arrange a date. *(post meeting note, offered a cancellation date of 5<sup>th</sup> March – accepted.)*
- c) Further inspection of Churchyard trees as required from previous inspection in 2023  
After a detailed debate, was agreed that this would not be done at the moment, due to budget constraints.

The investment account was briefly, debated, and it was agreed that the remaining transfer of the 106 money would be paid to CCLA by Cheque, to speed up the transfer.

## **F17/25 The Lees Public Right of Way**

To hear an update on the current situation. – there was no update at this time, the PO will monitor and chase KCC PROW as required.

## **F18/05 Meadow Grove & The Lees Trees**

To note the report and agree actions as required – This report was noted and the PO was asked to obtain some quotes.

## **F19/25 To consider proposed plans for the new office**

This item was deferred as there was no update available

## **F19/25 To note the date of the next meeting & Close**

There being no further business the meeting closed at 7.30pm