

**MINUTES OF THE ANNUAL COUNCIL MEETING
HELD ON 13TH MAY 2025
HELD IN THE DURLING HALL
STARTING AT 6.30PM**

40/25 To Record those Present and list any Apologies

Those present: Councillors S Parish, S Instance, K Gipson, N Fursdon, L Cronin, D Haining and G worthy. Also present was E Martin – District Councillor, 3 members of the public and the Proper Officer (PO)

Apologies were received from J Hollingsbee – District Councillor

041/25 To Elect the following

- a) Chairman – S Parish was nominated there being no further nominations was duly elected.
- b) Vice Chairman – N Fursdon was nominated there being no further nominations was duly elected.

042/25 To Elect the following representatives

- a) Village Hall – S Instance volunteered, and this was accepted.
- b) KALC – L Cronin and N Fursdon volunteered and this was accepted.

043/25 To agree members of the following Committees

- a) Finance & General Purposes
- b) Staffing

Both the staffing and the Finance & General Purposes Committee were agreed with members as the previous year, with Cllr Instance taking the place of S Bull in the F&GP

- c) Events & Communications – membership was agreed as Cllrs Gipson, Instance & Parish, with public members being M Stanley, 2 other residents, full names to be confirmed. It was further agreed this would start at 5.30pm

Planning Committee – this had not been put on the agenda, however after a detailed debate it was agreed that this should continue, with the members being the same as 2024/25

The PO will look at the calendar and arrange the meetings for the coming year in advance and send them out to everyone. It was further agreed Planning committee should start at 5.30.

046/25 Declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none declared

047/25 To note and agree the Minutes of previous meetings as follows

- a) Minutes of the 11th April – having been previously circulated these were agreed and signed as a true record.
- b) To Note the minutes of the F&GP – these were noted

048/25 To note items raised by the public prior to the meeting.

A question regarding the bin outside the village was raised, The PO replied that the delivery date would be around 6 weeks to wait.

049/25 To receive reports from District and County Councillors

- a) b) Cllr E Martin – Folkestone & Hythe Cllr – the report was circulated prior to the meeting, and will be on the website.
- c) Cllr J Hollingsbee - Folkestone & Hythe Cllr – Due to a family bereavement there was no written report

050/25 To note the following planning applications and agree any comments

Due to the varied applications that have been submitted for each application, it was agreed to object to all three applications, the report 25/05/01 is annexed to these minutes

1. **25/0723/FH**, Airport Cafe
2. **25/0733/FH**, Land Adjoining Church Villa, Stone Hill.
3. **25/0734/FH**, Land Adjoining Church Villa, Stone Hill.

051/25 Finance

- a) To agree and/or ratify the payments as listed

Name	Reason	Gross Amount	Payment details
ICO Valid 06/05/26	Annual Subscription Previously listed	0.0	DD
Direct365	Inv002118941 Waste extra weight	£8.83	DD
L Hedley	Reimbursement of Wickes Receipt	£35.10	Bacs
	Reimbursement Inv. 271254 & 271255	£31.37	Bacs
Microshade	Invoice 20743 Quarterly invoice	£389.09	Bacs

- b) To consider The tree work in Meadow Grove

Due to there being a query raised on some items on the original report it was agreed that the work on the tree in Meadow Grove could go ahead, and the PO would seek further advice on trees on the Lees

052/25 To receive and note project updates/reports

1. NHP a verbal update was I be given by Cllr Instance
A draft document has been sent out by J Boot, and this has been circulated to people on the NHP Committee. A report will be given at the next council meeting.
2. Security Door. This has now been completed and the security gate is now in place and is lockable.
3. No updates on the New Office is available.
4. Since advertising the vacancy, left by Stan, no-one has come forward.

053/25 To note the date (27th May) for the Annual Assembly event.

This was noted, posters will be placed on the notice boards.
(post meeting note, this did not take place)

054/25 To agree that all correspondence can be sent electronically

This was agreed.

055/25 Correspondence

1. Emails from KALC, NALC, F&H District Council and other round robin emails have been forwarded as they arrived.
2. Various emails with KCC and F&HDC re Otterpool Quarry, ongoing.
3. Emails from residents asking for CCTV in car park, due to theft and ASB, The PO on investigation found these issues are not being reported to Peter New our NHW coordinator, and he replied to me stating that there is no theft reports. PO will communicate with Sage and 1st Port.
4. Have at last received the Land Registry papers relating to the New office.
5. Emails regarding increase use of the A20 through the village, especially from Barrow Hill, as due to the close proximity to the road, the houses are prone to vibrate.

056/25 to note the date of the next meeting being 10th June and Meeting & Close

The June council meeting date was noted, there being no further business the meeting closed at 7.50