

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON 12TH AUGUST IN THE DURLING HALL AT 6.30PM

82/25 To Record those **Present** and list any **Apologies**

Those present, Councillors: S Parish – Chairman, N Fursdon, S Instance and K Gipson, also present was two members of the public and the Proper Officer (PO)

Apologies were received from Councillors H Worthy, J Tritton, L Cronin; D Haining phoned Cllr Fursdon, stating that he was unable to get through to the PO, but there was no missed calls logged.

Apologies were also received from Cllrs: J Hollingsbee and E Martin District Council and C Hapse County Council

83/25 To declare any **Disclosable Pecuniary Interests (DPI)**, **Other Significant Interests (OSI's)** or a **Voluntary interest** relating to items on the agenda.

None were recorded

84/25 Minutes

- a) To note, agree and sign the minutes of the July meeting

Having been previously circulated the meeting the minutes were agreed and signed.

- b) To note the Minutes of the previous committees:

- the F&GP meeting
- Planning meeting

Both sets of minutes were noted.

8576/25 District and County Councillors reports

- a) Elaine Martin
b) Jenny Hollingsbee
c) Christopher Hespe

The PO Read out the reports, they will be placed on the website.

86/25 Public questions on items on the agenda only

Raised from the public.

- a) A query on the CiL and section 106 payments to parish councils or for community Use. The member of the public had calculated that the parish council would loose around £150,000 pounds.

As there is a planning committee meeting next week the PO was asked to add this to the agenda.

87/25 Finance

- a) To note and agree/ratify payments as listed (See Report 2025.08.01)

Name	Reason	Gross Amount	Payment details
Terry Baker	Invoice 35434 Electric work in Portacabin	£260.40	Bacs 05/08/2025 45975756
Allstar	Petrol for machines	£65.34	DD

Direct365	Inv. 0002209204 Waste contract	£105.54	DD 31/08/2025
Cascade	Invoice 00938066 Stationary, Paper	£40.44	Bacs 13/08/2025 46193262
Pear Technology	Invoice, kaqqqq 147154 Tech support	£60.00	Bacs 25/08/2025 46193264
NALC	Inv-00671 Training L Cronin	£42.00	Bacs
CPRE	New membership As agreed last month	£60.00	SO
Easy Start	Invoice 1449 Servicing/repairs 2 machines	£136.00	Bacs 13/08/2025 46192960

b) To Complete the AGAR.

a) Annual Governance statements

The questions were read out, and the form completed.

b) Accounting Statements

Councillors checked the completed form and agreed the figures, along with the ends of year summary.

c) Internal Audit

The PO explained that the Internal Audit had taken place today, but the report was not yet available. The internal Auditor (IA) had given a verbal update, stating that there were no issues with the calculations, but due to internet problems was unable to sign off from any previous Internal or external comments or reports. There was some concern that although the external report had been seen and mentioned during previous meetings and minutes, there was nothing to state what was actually agreed, therefore, once the IA has checked these the report will be done and sent at a later date.

88/25 Correspondence (See Report 2025.08.02)

a) Highways questionnaire – Cllr Instance had responded to the highways questionnaire, he agreed to complete one on behalf of the Council, but reiterated that it would help as well if other Cllrs could do so separately.

b) RoSPA – Councillors had seen the report and agreed that quotes would be needed for the various items to repair/replace equipment. The highlighted that extra fittings, if cheap enough should be ordered to prevent any future delays with things like swing bolts etc.

Post meeting note, The Assistant Clerk contacted the PO and she is waiting for Playdale to supply the various quotes requested.

c) The music event that was to be held on the bank holiday weekend has been postponed, there is no further information if it will be held later or not.

d) The parking outside the microwave shop and Cosy Fires was discussed, it was agreed that the NHW officer should be contacted for advice.

89/25 To adopt the following Policies :

- a) Retention and Disposal
- b) Finance Regulations
- c) Investment

All three of the above policies were noted and **adopted**.

90/25 Updates on the following (See Report 2025.08.03)

- a) Car park issues – the report was noted and a debate took place, it was agreed that a height barrier to stop the larger/heavier vehicles would then be prevented from using the entrance near the village hall to access the shop.
- b) Beacon for the Lees – it was agreed that further information and prices would be found, as there was still only 1 quote available.
- c) NHP – Cllr Instance reported the group now have the AECOM report. There is to be a meeting of members with an officer at FHDC would take place at 2pm on 26th.
- d) New Office meeting – further information would be considered. The PO has arranged for a second company to visit the site on Thursday at 2.00pm

Other item.

A suggestion on whether or not the dog poo bag dispenser could be moved was asked, A Cllr will discuss with the Caretaker.

91/25 Date of Next Meeting will be 9th September, and close

The date of the next meeting was noted, there being no further business the meeting closed at 7.53pm