

**MINUTES OF THE ABOVE PARISH COUNCIL MEETING
HELD IN THE DURLING HALL ON TUESDAY 12TH FEBRUARY
STARTING AT 7.00pm**

012/19 To Record those Present and list any Apologies

Those present were Mr S Bull – Chairman, Mr N Fursdon, Mr C Mason, Mrs J Tritton, Mr C Brace, Mr D Harris, Mrs G Montgomery & Mrs J Hollingsbee (arrived at 7.30pm). Also present were 6 members of the public, the PC Clerk and Minute Secretary.

Apologies were received from Mrs S Carey & Mr M Pullen.

The Chairman reported that Ms S Clark had resigned from the Council due to personal reasons. He continued by saying he had sent an email thanking her for the work she has carried out especially in dealing with the layby at the bottom of Otterpool Lane. A vote of thanks was agreed by all.

013/19 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none.

014/19 To agree the minutes of:

- a) The January PC meeting - Having been previously circulated, were **agreed** and **signed** as a true record.

015/19 Public Open Session

- A member of the public asked the PC whether they have any intention of communicating to the Parish about its proposals for the Core Strategy Consultation. They advised that people need to comment/have their influence. They asked for a public meeting for the Parish to be hosted around the 1st March. Mr Bull advised that the public meeting would be advertised as informal so that people would be able to obtain knowledge about this Consultation as well as talking to the councillors about their concerns.
- Another matter was brought up about lorries parking in the new laybys in the village. It was asked when the new signs would be displayed about no parking in the laybys by lorries. It was also asked when the 30mph speed limit would be announced – the Chairman advised that this is already in force. The Chairman advised the public present that he would be placing a bollard in the middle of each layby to deter the lorries parking in them. He also advised that he did not know when the signs by KCC would be put up.
- Another member of public wanted to thank the PC for the village now having a cycle lane.
- A further member advised that the agenda for this meeting had not been displayed on the PC website. The Clerk advised that she would look into this.

A short debate took place amongst Councillors where it was agreed

- That all Councillors would get together shortly to discuss this matter further.
- Cllr Harris agreed to arrange the meeting with other Councillors. This would give them a chance to discuss the impact.
- The Clerk advised that there is a paper copy of the Core Strategy in the office if members of the public or Councillors wished to view it.

016/19 To hear a report from

a) County Councillor – Susan Carey

The Clerk read out a report from Mrs Carey.

b) District Councillor – Jenny Hollingsbee reported

- Last week F&HDC and KCC inspected the layby at Otterpool, which looked good. She said that she would follow up on the signs being turned around by the lorry drivers in the layby.
- The fixed penalty notices issued between April 2018 – January 2019 were as follows: 518 in Ashford Road and 363 towards Newingreen. The recovery rate was just under 50%. Junction 11 had 603 issued.
- The Heritage Strategy comments need to be received by the 11th March.
- The outline planning application for Otterpool Park will be in by the end of March. Then it will need to be validated and public exhibitions will then be held – JH queried that there could be an exhibition at Sellindge Village Hall?
- There is a new App out for ex service people. They will be able to use this for services they may need to support them.
- The Spotlight Database needs more information from Sellindge clubs/societies. It will be used by the doctor's surgery to help people with rehabilitation.
- The police are monitoring the caravans parked at Junction 11.
- It was advised that Junction 11 will be totally resurfaced from 11th March.

017/19 Planning

1. To note any decisions made by Folkestone & Hythe DC

Woodlands, Main Road – This application has been refused.

4 Clondyke Villa – This application has been approved with conditions.

2. To note the receipt of any applications and agree comments.

There were none.

018/19 Correspondence

a) To **Note** items received and **agree** actions as required:

Items for the Members to read were noted. They will be placed in the office.

019/19 Finance

1. To note Minutes of last F&GP meeting.

The Clerk advised of various items within the minutes as follows:

- The Clerk she had received the 106 Agreement for the Quinn Estates development. The F&GP committee has sent an email to the Senior Planning Officer highlighting issues and what appears to be discrepancies between the Policy for Sellindge and the agreed 106 agreement.
- It was advised that Mr McClintock from Great Chart PC could visit the next Parish Council meeting to discuss and answer any questions on how to deal with the development at Otterpool Park, having been involved with Chilmington Green development in Ashford
- The Planning Application for the Airport Café was strongly objected too, Minutes of the F&GP list the reasons.
- A letter had been received from KCC Highways concerning the Otterpool layby and the stopping up of it.. It was agreed to discuss this letter more at the next F&GP meeting.

2. To agree invoices and sign cheques as required:

PC Clerk*	January Pay	£1,111.76	BACS 08/02/2019
Admin Assistant*	January pay	£80.63	BACS 30/01/2019
Village caretaker*	January Pay	£674.38	BACS 30/01/2019
HMRC*	January Tax &NI	£434.56	BACS 08/02/2019
Mickle Print*	Invoice 014236	£186.00	BACS 12/02/19
N. Fursdon	Petrol	£35.68	501055
SLCC	Practitioners Conference	£484.00	501056

3. **To consider the purchase of a small salt/grit bin outside the school and agree actions**

This matter was discussed and it was agreed by all the councillors present to purchase a salt bin. The Clerk will contact the School, before it is ordered.

020/19 Action Log update on potholes and other highway issues

- The Clerk discussed with the councillors the possibility of having village gateways. Pictures were circulated to those present. It was agreed by 5 councillors present to investigate the costs involved for these, together with planters.

021/19 Matters of General Interest

Councillors comments:

- Was a Spring litter clean would be held in the village between March and April. Noted that this had been put off until the road works was completed, this will now be arranged. And the date would be put in the Newsletter once arranged.
- That we need to be liaising regarding the Otterpool Park development. The Clerk advised that she is waiting for someone to get back to her with a meeting date for the councillors.
- The Greenfields sign had been stolen. The District Councillor said she would deal with this matter.

023/19 To exclude the public under Public Bodies (Admission To Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972

022/19 Date of next meeting & Close.

The next meeting will be on the 12th March 2019 at 7pm, there being no further business, the meeting closed at 8:30pm.

024/19 To consider the current staffing levels and agree actions.

- After the Clerk had handed out a report and Councillors had been given the time to read it a discussion took place. The following was **agreed**:
- A Rota for councillors to man the PC Office would be beneficial.
- A suggestion of shortening the time the office is open to members of the public was put forward – no decision taken.
- Changes to the contract of the Caretaker was discussed and **agreed**.
- Issues surrounding the work load of the Clerk and to take forward the possible employment of a deputy Clerk or an assistant should be costed before any further consideration could be taken.

025/19 Newsletter

- A discussion about the Newsletter production took place..

- It was **agreed** that Cllr Montgomery would proof read the contents before editorial was sent to the printers.
- That the deadline as advertised in the Newsletter of 20th of each month for editorial to the Editor should be adhered too. This was **agreed**.
- Volunteers around the village need to have their Newsletters in good time to be able to get them delivered before or by the 1st of each Month. This was **agreed**.
- The Clerks suggestion of having people opt out of having a paper copy of the Newsletter but having to down load from the Website was **not agreed**.