

**MINUTES OF THE COMMITTEE OF THE ABOVE PARISH COUNCIL
HELD IN THE DURLING HALL ON TUESDAY 14th MAY
STARTING AT 7.00pm**

051/19 To Elect a Chairman for the next 12 months

Mr Bull was nominated by Mr Mason and seconded by Mr Brace, there being no other nominations Mr Bull was duly elected.

052/19 To Record those Present and list any Apologies

Those present were Mr S Bull – Chairman, Mr N Fursdon, Mr C Mason, Mr C Brace, Mr D Harris, Mrs J Hollingsbee & Mrs S Carey (arrived at 7:05pm). Also present were 5 members of the public, the PC Clerk and Minute Secretary.

053/19 To elect members for the following committees:

A suggestion that as there was a lack of Councillors until co-options took place, should the committees remain as last year.

- a) Finance & General Purposes – Mr Bull, Mr Mason & Mr Fursdon will continue on this committee.
- b) Staffing & Complaints – This would be deferred to a later meeting
- c) Planning – Mr Fursdon and Mr Bull will continue on this committee. Although Mrs Tritton is not yet co-opted she could continue on the committee as is allowed by 1972 Local Government Act.

All the above Committees memberships were **agreed**

054/19 To elect representatives to the following:

- a) Village Hall – Cllr Bull volunteered.
- b) KALC – Cllr Mason and Fursdon were happy to continue
- c) Sports & Social Club – Cllr Harris stated that as he uses the club, he would be happy to volunteer.

All the above positions were **agreed**

055/19 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none.

056/19 To agree the minutes of:

- a) The April PC meeting - Having been previously circulated, these were **agreed and signed** as a true record.

057/19 Public Open Session

- An observation by a member of the public asked whether a breakdown of the Parish Council budget could be published showing how the Council's precept is being used.
- Mrs Tritton advised that the rubbish bags are still outside a house in Greenfields. Cllr Hollingsbee said she would go and have a look.

058/19 To hear a report from

- a) County Councillor – Susan Carey
 - Congratulated the councillors on being re-elected. The Chairman, Cllr Bull congratulated her on being re-elected too.
 - She advised that KCC had been beneficiaries of Brexit in receiving £33 million; this has been spent on roads, CCTV monitoring traffic and drainage works. More money will be spent on other roads so please keep reporting potholes.
 - An Ofsted Inspection had been carried out on Special Educational Needs provided by KCC and the NHS Health Service under the 2014 Act. It was identified that further resources are

needed. A recovery plan has been put in place. There are currently 3000 children waiting for an assessment.

- Advised that the Archive service has digitized its Parish history. There are over 2.6 million records. It is free to use. She advised that the information on this service would be published in the next Parish Newsletter.
- The Otterpool Master Plan has asked KCC for its comments.

b) District Councillor – Jenny Hollingsbee

- The Council congratulated her on her re-election.
- Advised that an alliance was yet to be formed.
- The General Meeting on the 22nd May would make appointments which will then be announced. She will put this information in the Parish Newsletter.
- Reported that she was re-elected as a governor at the recent Sellindge Primary School Governors meeting.
- Advised that grants had been secured by both herself and Cllr Susan Carey to resurface the car park at the Social Club. This has certainly made an improvement.
- Reminded those present that the Otterpool exhibition would be on at The Leas Cliff Hall on Friday and at Westenhanger Castle on Thursday.
- The final item reported was that Inspectors have asked F&HDC to find a site for gypsies to reside with 4 pitches.

059/19 To note the Meeting dates for the coming year and adopt

These were circulated to the councillors present and adopted unanimously.

060/19 Planning

a) To note any decisions made by Folkestone & Hythe DC

No decisions received.

b) To note the receipt of any applications and agree comments.

19/0397– Ashdown Cottage, Stone Hill.

This application had already been agreed.

19/0398 – Glebe Cottage

This application had already been objected.

061/19 To Review the Following Policies

- Standing Orders, Finance Regulations, Asset List, Risk Assessment

These were deferred

062/19 Correspondence

To consider any actions required

| | |
|-------------------|--|
| Kent P&CC | Newsletter |
| SLCC | Clerk Magazine |
| KCC | Kent Minerals Sites |
| | Management of highways Planned programme works |
| Hags | Playground information |
| KALC email | Training information Dynamic Councillor. Separate sheet |
| C & C Direct | January Issue 123 |
| Sun Stone Systems | Autonomous Remote communications |

All the above was noted, with the Clerk reporting that they will be placed in the office for Councillors to read as their leisure

It was asked whether the PCSO telephone numbers could be put in the Newsletter. The Clerk advised that she would enquire about this.

063/19 Finance

1. To note Minutes of last F&GP meeting.

Ground Penetrating Radar. This had been discussed at an earlier meeting with regards to the Old Burial ground. It is noted that there are some anomalies and this may help. The Clerk advised that a meeting with the CEO of the company contacted would take place on 20th May, so that a quote can be sent for further consideration

Signs for the telephone box advising that a defibrillator is installed have been ordered by the Clerk.

Hopkins Ltd who is supplying the Defib had produced 'a cost of ownership' breakdown. This included purchase and on-costs. The cost to the PC for each of the Defibs is around £37 per month to run one, which is considered cheap if the equipment is there to save lives. The costs are the checking, renewing of pads for adults and children and renewal of batteries every 4 to 5 years.

2. To agree invoices and sign cheques as required:

The following invoices were agreed and cheques signed where required, as follows:

| Name | Reason | Amount | Chq No/other payment method |
|--------------|--|---------------------------|-----------------------------|
| Clerk | Reimbursement Lost words Books | £17.31 | Bacs 30/04/2019 |
| S. Bull | Reimbursement Brackets for baskets Weed killer | £140.82 £79.96=£220.78 | Bacs 15/04/2019 |
| Mickle Print | Newsletter May | £186.00 | Bacs 15/04/2019 |
| Amberol | Hanging baskets | £239.88 | 501067 |
| KALC | Annual Subscription | £562.68 | 501066 |
| N Fursdon | Travel | £21.15 | 501064 |
| Linda Hedley | Reimbursement. Post Parking | £3.43 £1.00 | Leave till later |

3. **To consider the continued membership of:**

- Society of Local Council Clerks (SLCC)
- Kent Association of Local Councils (KALC)

It was **agreed** by all councilors present to continue the membership of both.

The Clerk reported that she had already paid for the SLCC membership so this will be listed on the F&GP for reimbursement – this was **agreed**

4. To consider the application for a grant from Sellindge Primary School

The Clerk read out the application. Phase 1 of the grant is for £90 and Phase 2 is for £762.

The application was discussed by the Councillors present and it was **agreed** by them that

Phase 1 would be awarded to the school. Phase 2 of the application could be considered at a later date, after the phase 1 had been completed and more information was available.

064/19 Action Log update on potholes and other highway issues

- The Clerk updated the councillors concerning the latest issues which had been reported. These being a pothole which had been completed on the A20 at Rock Cottages and a blocked gulley on the A20 is still to be completed.

065/19 Matters of General Interest

- Cllr Mason raised the question again about there being no dragons' teeth painted on the Main road by the 30mph and 40mph signs.
- Cllr Fursdon asked the council to consider an SOS telephone to be installed in the village to aid people who do not have a mobile phone. This would be looked into by the council.
- Cllr Harris advised of a meeting on the 27th May regarding Otterpool Park and the effect on Lower Barrow Hill. He advised that a link road/primary road from Otterpool Lane to Newingreen needs to be considered and that the HGV traffic use this road and not travel through Sellindge.
- The Clerk advised everyone who was present that the parish council is short of 4 councillors and if anyone is interested to let her know.

066/19 Date of next meeting & Close.

The next meeting of the Council will be on the 11th June 2019 at 7pm. There being no further business, the meeting closed at 8:53pm.