

**MINUTES OF THE COMMITTEE OF THE ABOVE PARISH COUNCIL
HELD IN THE DURLING HALL ON **TUESDAY 13th AUGUST**
STARTING AT 7.00pm**

108/19 To Record those **Present** and list any **Apologies**

Those present were Mr S Bull – Chairman, Mr N Fursdon, Mr C Mason, Mrs J Tritton, Mr C Brace, Mr S Parish & Mr D Harris (arrived at 7:15pm). Also present were 4 members of the public and the PC Clerk and Minute Secretary.

Apologies were received from Mr R Bristow, Mrs J Hollingsbee & Mrs S Carey and accepted.

109/19 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none.

110/19 To agree the minutes of:

- a) The July PC meeting - Having been previously circulated, these were agreed and signed as a true record.

111/19 Public Open Session

- A member of the public asked when the street light at the Coopers Lane/Stone Hill junction will be repaired.
 - It was asked whether a second Jubilee Gardens could be undertaken at the front of the Village Hall. However, the Village Hall Chairman advised that the Village Hall Committee are planning on making this a memorial garden.
 - Another member enquired about the progress of the village gates in the village. The Clerk advised that everything was in hand.
 - The graffiti paint was enquired about, but the Clerk advised that there was no update as yet, but the PC would chase it up.
 - It was also enquired as to when the wild flowers were to be planted in Jubilee Gardens. The Clerk advised that this would be done in later in the year.
- **112/19 To hear a report from**
 - a) County Councillor – Susan Carey
 - b) District Councillor – Jenny HollingsbeeThere were no reports from either Councillor.

113/19 Planning

- a) To **note** any decisions made by Folkestone & Hythe DC
There were none.
- b) To **note** the receipt of any applications and **agree** comments.
19/0575/FH 13 Swan Lane – Retrospective application for the erection of a fence to the front, side & rear of the property.
This application was discussed and all councillors were in agreement to support this application.
14/1302 Holly Cottage, Swan Lane, Sellindge – non material amendment
Councillors were made aware of this amendment by the Clerk.
- c) Other planning issues
Otterpool Park – Initial informal response to the application (previously circulated)
The Clerk advised the councillors that this document is feedback from all the comments that had been made. The councillors were asked if they wanted to add anything. It was

agreed to keep pushing the Highways issues but no comments were to be added at this time.

114/19 To consider and agree the following policies

- **Public Participation**
Having been previously circulated, this policy was agreed by all the councillors present.
- **Scheme of Delegation**
The Clerk advised that she has not finished writing this policy yet. It was agreed to bring it to the next PC meeting.

115/19 Finance

a) To note invoices received, agree payments and sign cheques

Name	Reason	Amount	Chq No/other payment method
Came & Co	Van Insurance	£649.62	Bacs 09/08/19
N. Fursdon	Reimbursement Travel	£12.15	501090
Village Hall	Electric for office	£15.00	To be confirmed

NB. The electricity bill is still to be paid

b) To note the Draft Minutes of the F&GP Committee

- The Clerk advised that the PC are now receiving regular updates regarding the M20 Junction 10a works.
- The Clerk had a meeting with Rev Chris regarding the closure of part of the churchyard. It was advised that a maintenance plan would need to be sorted once the closure had taken place. They also discussed the Summer BBQ which is to be held on Sunday 1st September for all the residents of Sellindge.

116/19 Correspondence

- Invite from Citizens Advice 80 years of support.
The Clerk advised that on Friday 13th September at the Civic Centre in Folkestone at 1pm there is to be a celebration of Shepway's Citizens Advice. Chris Brace offered to attend.
- Update of Motorway Closures
See above.
- Invite to Merchant Navy Day
Ashford Borough Council are having a ceremony at 10.30 on Tuesday 3rd September at the Main Entrance to the Civic Centre. Chris Brace offered to attend.
- Cancellation of Stone Hill road closures
The Clerk advised that the PC does not know when this work will begin. It was agreed to turn the sign round.
- Circular Review of Members Allowance for Towns and Parishes
This review is being offered through FHDC. It was agreed by the councillors present to ask for a review.

117/19 Matters of General Interest

- Cllr Tritton asked whether the Parish Plan is going to be restarted, it was felt this should be placed on a later agenda

118/19 Date of next meeting & Close.

The next meeting will be on the 10th September 2019 at 7pm.

119/19 To exclude the public under Public Bodies (Admission To Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972

120/19 To discuss office work

The Clerk advised that, now that the GPR report had been completed of the church graveyard, the photographing of the burial headstones needs to be entered onto a computer programme together with any information held. This will be a long job. The project really needs to be restarted as the software is on the computer in the office.

It was discussed by the councillors present to enquire about contracting a professional to map the headstones. The software providers may have people in the local area who they can recommend also. A suggestion that Elham churchyard had been mapped out by a resident and maybe he could be contacted to assist.

It was also suggested that a note in the Newsletter could be placed asking if there was anyone in the village who could help. Cllrs Brace expressed an interest in helping.

The meeting closed at 8:05pm.