

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL
HELD ON 11th AUGUST AT 6.30PM
HELD IN THE DURLING HALL**

The PO highlighted that she had noticed the agenda numbers were out of order and would correct these when writing the minutes.

88/26 To Record those Present and list any Apologies

Those Present: Councillors, S Parish – Chairman, N Fursdon, K Gipson and S Instance; also present were 3 members of the public and the Proper Office (PO)

Apologies were received from Cllr G Worthy and J Tritton, Cllr J Hollingsbee

89/26 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

None were declared

90/26 To Agree the Minutes of the following meetings

a) The 14th July 2026`

Having been previously circulated, these were agreed and signed as a true record.

b) The Annual Parish Meeting held on 26th May

Having been previously circulated, these were agreed and signed as a true record.

91/26 Open Session for member of the Public

Highlighted issues.

1. That HGV's are parking in the car park. This will cause issues in the long run as the surfaces are not laid to accommodate use by heavy vehicles.

The recent ones are from Portugal

In addition it was noted that a clearway sign at the Ashford end of the village was not repeated at the Barrow Hill end.

Also it was noted that there are issues regarding general Highways issues and It was agreed that KCC Cllr Hespe, should be contacted.

2. Old Baptist Church, a complaint about the building work had been made to the Chairman, prior to the meeting. The PO stated that she had visited the site and it was being cleared now, it is hoped that the work will be completed by the end of the year. The complainant had also contacted the planning department and H&S. These two complaints are not within the realm of the Parish Council to get involved with.

92/26 To hear reports from;

a) Cllr Hollingsbee – District Councillor

Cllr Hollingsbee gave her apologies as she was in a Meeting at the District, her report will be placed on the website and in the newsletter as normal.

b) Cllr Martin – District Councillor

Cllr Martin gave her apologies as she was annual leave, her report will be placed on the website and in the newsletter as normal.

c) Cllr Hespe – KCC Cllr

There was no report

93/26 Finance

a) To Agree/ratify payments as listed

Name	Reason	Gross Amount	Payment details
Direct365	Invoice 002536794 19/08 to 18/09	£138.78	DD 31/08/2026
	Invoice 002549204 Fuel surcharge	£4.00	DD 05/09/2026
Vision ICT	Invoice 22352 Email hosting	£216.00	Bacs
Edf Electric New Office	KI-E9206CC-0018 1 st to 31 st July	£27.00	DD 18/08/2026
Pear Technology	Invoice 1486	£60.00	Bacs
Sellindge V/Hall	Invoice 26/124 Electric	£13.69	Bacs
	Invoice 26/125	£22.00	Bacs
Linda Hedley	Reimbursement Litter bin bags	£41.47	Bacs

The above was noted and agreed

b) Bank reconciliations

To note and, adopt and sign the reconciliations for May June & July.

These had not been sent, so time was allowed for Council members to double check the figures after which they were noted, agreed and signed off.

c) To consider the amount to add the cable for CCTV in new office.

It was noted that cables already appear to have been installed, A question was asked as To why are they not Wi-Fi. The PO will communicate with the project manager.

94/26 Planning

To consider the following applications

1. 26/0965/ 4 Lansdowne, Brooke Lane Sellindge. Outline application for the erection of two semi-detached chalets bungalows.

This item had been added due to it being the only application to consider, and calling a meeting would not be cost effective, now that others had arrived, it was agreed to defer and consider at the Planning Committee.

95/26 Correspondence and Updates

1) Correspondence

The PO explained that she had not produced a list, as it would have only been of KALC, NALC and the normal run of circulars.

2) Updates from

i) First Port

The PO reported, she had been informed that there is no site manager at present, some-one else was standing in and this was causing delays. She will continue to monitor the situation.

ii) Sage Housing.

The PO explained that after her initial call, no-one had contacted her as promised. On contacting again, she was informed that the request needed to be put in by email, to sage housing, and they would raise a ticket and investigate. This email has been sent.

(Post Meeting. They have replied and requested pictures of the bin stores and doors)

c) Reply from KCC on reported blocked drain

KCC Officers have decided that this drain is not in need of urgent work so will be included in the 'normal' two yearly maintenance, which is due sometime in September. The PO stated that to her knowledge they were not cleared out two years ago.

d) Event on the Old Steam Rally Ground

With regards to the event that took place last month, the PO was asked to find out why the site was now being called a Show Ground, how was the event given permission without any input from residents or the Parish Council. In reply, there is no definition of a showground. People can call it whatever they like.

Still outstanding queries, which officers in which department give permission for these events, can neighbours comment or ask for certain conditions to be put into the permission. This will be followed up.

96/26 Matters of General Interest

(This is for Cllrs to raise items for the next agenda, to update on something they have seen or heard about; it is not for items that require a decision.

1. The NHP

This is moving forward, F&HDC have agreed to review the recent changes that they requested.

2. Burial Ground.

The completion of the survey of both Old and New Burial Grounds are completed by Cllr Instance and he will liaise with the PO with any other queries.

3. The Lees.

a) It has been reported by the Village Caretaker that glass has again been found. Until the PC has some photographic proof this cannot be reported to the police.

4. Cllr Instance recommended that Indica (or another contractor) quote to cut the two hedgerows down to a shorter height – one by the New Burial Ground and the one at the Village Hall entrance car park – so that once they are trimmed they can be more easily managed by the PC staff. This item will be added to the next F&GP Committee

5. Airport Café Issues

Lighting, the double decker bus and port a cabins have been added, but with no obvious permissions

Although the PO has emailed the Enforcement team no actions appears to be taking place.

The PO will further investigate and hopefully have some updates by the next F&GP

4. Bins outside the old vicarage.

This again is an ongoing issue. The PO stated she was half way through a letter to the company that owns and runs the property as an Air B&B

6. Chapel Concerns

See comments at agenda item number 95/26

97/26 To consider the land in Brook Lane

Some years ago the PC had made an approach to F&HDC about ownership. However this for some reason did not continue. So will be placed on the next Committee meeting, to review.

98/26 To adopt the following policy

1. Lone Working

Cllr Instance highlighted that he sent comments to the PO, but did not think these had been updated. The PO replied that she thought they were only grammatical updates that

were required. Therefore it would be adopted, and the PO will send out copies after these updates, any changes can be carried out at a later review if required.

99/26 To confirm the date of 8th September for the next meeting and Close

The dates was confirmed as 8th September, there being no further business the meeting closed at 19:42